**Evaluation Subcommittee Meeting
12/14/2017**

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| **Name** | **Role** | **Email Address** | **Present Absent** |
| Alice Chrostowski | System Partner Tri-Chair | achrostowski@eecaremgt.org | Present |
| A. Rand Coleman | Family/Provider Partner | randcoleman@gmail.com | Absent |
| Jase Elam | Youth Partner Tri-Chair/Provider Partner | jelam@prysmyouthcenter.org | Absent |
| Dan Fisher | System Partner | dfisher@childandfamilyfocus.org | Absent |
| Steve Freas | System Partner | sfreas@hsao.org | Present |
| Dr. Gordon Hodas | System Partner | gordonhodas@hotmail.com | Present |
| Andy Kind-Rubin | Family/Provider Partner | akindrubin@gmail.com | Absent |
| Wendy Luckenbill | System Partner | luckenbillwl@upmc.edu | Absent |
| Corey Ludden | System/Youth Partner | corey@youthmovepa.org | Present |
| Bryon Luke | Provider Partner | bluke@childandfamilyfocus.org | Present |
| Lisa Milan | System Partner | lmilan@co.greene.pa.us | Present |
| Amber Myers | Youth Partner | Myersaa298@gmail.com | Absent |
| Nico’Lee Rohac | Youth/Provider Partner | nrohac@gmail.com | Present |
| Maria Silva | Family Partner Tri-Chair/Provider Partner | msilva@alleghenyfamilynetwork.org | Absent |
| Deann Hamilton | Family Partner  | deannhamilton@gmail.com | Present |
| Tita Atte | Lead Evaluator, GLS Suicide Prevention Grant | ta63@drexel.edu | Absent |
| Melissa Bible | Erie-Luzerne System of Care Initiative | mrbible@eriecountypa.gov | Present |
| Judy Davis | Consultant, BHARP SOC Project | judydavis@bharp.org | Present |
| Mark Durgin | Director, Pa SOC Partnership | Durginm@upmc.edu | Present |
| Karen Jenkins | Director, Healthy Transitions Partnership | jenkinske@upmc.edu | Absent |
| Anne Katona-Linn | Co-Director, SS/HS Partnership | akatonalinn@gmail.com | Present |
| Deana Moore | Co-Director, SS/HS Partnership | dmoerer@yapinc.org | Present |
| Jill Santiago | PA SOC Partnership Social Media Coordinator | pasocjill@gmail.com | Present  |
| Monica Walker Payne | Director of Evaluation, YFTI  | walkermm@upmc.edu | Present |
| Samantha Bursic | Systems Analyst, YFTI | bursics@upmc.edu | Present |
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Standing Meeting will be the 2nd Thursday of the month from 9:00 AM to 10:30 AM.

* At 9:00 AM, Monica welcomed everyone to the call.
	+ Role call and celebrations
	+ Members reviewed who submitted proposals to the Children’s Interagency Conference in April/May
		- Nico’lee, Bryon, Gordon, Lisa, Anne, Deanna, Steve, Monica and possibly others have all submitted proposals and plan to attend.
		- We aren’t sure if we will be able to meet formally or informally at the conference because we aren’t sure which days everyone will attend. We decided to wait until proposals are accepted and see who will be there.
		- Mark updated everyone on the proposal acceptance plan and keynote speakers
* Monica celebrated the presentations that were accepted to the Tampa Conference (31st Annual Research and Policy Conference for Child, Adolescent, and Young Adult Behavioral Health)
* **Title: Evaluating Youth Peer Support within High Fidelity Wraparound: Defining roles, tracking progress, and exploring preliminary outcomes**
	+ **Grant: YFTI**
	+ **Presenters**:
		- Monica Payne, MA, Evaluation Director, Youth and Family Training Institute, University of Pittsburgh, Monroeville, Pennsylvania
		- Chad Owens, Youth Support Partner Specialist, Youth and Family Training Institute, University of Pittsburgh, Monroeville, Pennsylvania
	+ **Overview:** By standardizing how Youth Peer Support Partners are trained, coached, and evaluated, we have been able to understand more about how and why youth peer support services are effective. High Fidelity Wraparound is associated with an increase in Family Vision ratings, a decrease in Behavioral Health Services and in the teaching and transferring of skills to youth and families so that they can increase their confidence, self-efficacy, and ability to sustain change.
* **Title: From Raw Data to Data-driven High Fidelity Wraparound and Well-informed Youth and Families**
	+ **Grant: YFTI**
	+ **Presenters**:
		- Monica Payne, MA, Evaluation Director, Youth and Family Training Institute, University of Pittsburgh, Monroeville, Pennsylvania
		- Toni Wagner, MA, Chief Operation Officer, Allegheny Family Network, Pittsburgh, Pennsylvania
		- Steven Freas, MSW, Unit Manager, Human Services Administration Organization, Pittsburgh, Pennsylvania
	+ **Overview:** The Youth and Family Training Institute will highlight how our training and coaching models are supported by an innovative data collection and visualization system of process and outcomes data for High Fidelity Wraparound. Allegheny County coaches from HSAO and Allegheny Family Network will share how data guides their collaboration and how they developed a data-sharing tool with youth and families that is concise, accessible, and focused on progress toward the vision they want to achieve.
* **Title:  Stacking for Success: Building Authentic Partnerships with Youth and Young Adults**
	+ **Grant: PA Healthy Transitions Partnership**
	+ **Presenters:**
		- Karen Jenkins, MA, Project Director, PA Healthy Transitions Partnership
		- Alexis Gingell, MA, Youth Coordinator, Pennsylvania Healthy Transitions Partnership, Pittsburgh, Pennsylvania
		- Chad Owens, Youth Support Partner Specialist, Youth and Family Training Institute, University of Pittsburgh, Monroeville, Pennsylvania
		- Ryan Slanicka, BS, Systems Analyst, Youth and Family Training Institute, University of Pittsburgh, Monroeville, Pennsylvania
		- Monica Payne, MA, Evaluation Director, Youth and Family Training Institute, University of Pittsburgh, Monroeville, Pennsylvania
	+ **Overview:** The Pennsylvania Healthy Transitions Partnership is on a journey to capture authentic youth voice across the Commonwealth of PA by creating a Youth and Young Adult Network along with a leadership assessment and training curriculum that is integrated into our data dashboard system. Hear from state and county partners and young adults about the successes thus far, challenge areas, lessons learned, and how being a part of this Network is bridging a gap to wellness!
* Three of the workgroups presented their progress and draft materials for feedback to the Subcommittee
* County Assessment Workgroup
	+ Mark updated the group on the decision to re-think the way we implement the Annual County Assessment for System of Care.
		- We decided to use Beth Stroul’s tool as it in a pilot in York and Crawford Counties to see if it will be able to reach a broader audience and assess both the values of System of Care as well as the county’s ability to do strategic planning, infrastructure components, services and supports, and commitment to the philosophy of System of Care.
		- We will be able to get feedback from the counties and possibly make any required changes to the assessment so that it fits the needs of PA and then offer it to any county in the next year.
		- The assessment has to be managed locally by identifying people who should participate and each of them receive a unique survey link to complete. Therefore the anonymity of the survey will not be the same as previous years.
		- Gordon mentioned adding questions around how
			* CLT’s collaborate with system partners
			* Youth and families are active members of the CLT.
		- Lisa mentioned trying out the assessment with a focus group of families and found it to be much easier to use than the previous assessment
		- Judy mentioned that it would be targeted largely to management and oversight participants and encouraged counties to be sure that youth and families in services also be able to have a chance to participate.
* Youth Recruitment Tool
	+ Nico’lee updated the group and shared the Google Doc that they have been working on. They are making a template that could be used for our Subcommittee but also tailored for youth participating on any boards or committees across the state
	+ It will be simple and only 1-2 pages, focused on both recruiting youth but also retaining them by offering a chance to give and receive from the group.
	+ Hart’s Ladder of youth involvement will be used to encourage reflection of why and how youth are being asked to participate.
	+ The document will include a list of do’s and don’ts around including youth members
	+ Will contain an “informed consent” component where youth will be asked to contribute and the committee will outline their commitment and what they will offer in return
* Evaluation Subcommittee Recruitment Tool
	+ Sam and Deann updated the group on their progress to making a Recruitment Tool for the Subcommittee itself
		- Sam showed the draft document and everyone gave positive feedback
		- Nico’lee mentioned that it would be helpful to include how the Subcommittee helps to support professional connections across the state
		- We talked about how the “What we do” section could be expanded on a second document to help other grants and groups utilize the Subcommittee for their data and evaluation needs.
* We talked about how all of these tools and documents could be used at the Children’s Interagency Conference in April/May and members were encouraged to consider submitting to the Maryland Training Institutes in July as well.
* Monica adjourned the meeting at 10:30am.
	+ The next subcommittee meeting will be held on January 11th at 9:00am.